



VIDEO EMAIL FOR MAC GETTING STARTED GUIDE

Before you begin...

- a) Make sure your webcam is set up and working properly.
- b) [Check System Requirements](#).

Step 1: Login

Login to your account at <http://www.covideo.com> with your assigned username and password. Click on Email followed by Download. Depending on the Mac OS version you have (Lion or Snow Leopard), download the appropriate version.

Step 2: Locate Application and Check Camera Settings

Under Applications, find Covideo. Login with your assigned username and password. Once logged in, click on Covideo in the top toolbar, then click on Preferences. Check your camera and audio settings then click on Save.

Step 3: Record Your Video!

To record your video, click on Record Video (red button) and begin your message. You can record up to 60 minutes per video. When finished, click on the red button again. You may now preview, save or email the video. If you choose the email option, click on the Email button and fill out the necessary information. Once you have emailed the video, it will automatically be saved in your Video Library under the Temporary folder.

Need help? Login to your account at <http://www.covideo.com> then click on Help.